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|  **Bid Submission Sheet**  |

Date: February 23, 2023

Procurement Reference No: (**KIS/ELE/0001/AD/2023/PP**)

To: (Kalangala Infrastructure Services Ltd. Procurement Committee.)

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Document;
2. We offer to supply in conformity with the Bidding Document and in accordance with the Statement of Requirements the following Supplies and Related Services – Supply, deliver and install the 500KVA generator, set it to work with other generator as indicated in the Statement of Requirements, and to provide after sales support services.
3. The total price of our Bid, excluding any discounts offered in item (d) below, is: *[****insert the total bid price in words and figures, indicating the various amounts and the respective currencies****]*;
4. Unconditional discounts. If our bid is accepted, the following discounts shall apply. *[****Specify in detail each discount offered (eg amount/percentage) and the specific item of the Statement of Requirements to which it applies.****]*

Methodology of application of the unconditional discounts. The discounts shall be applied using the following method: *[****Specify precisely the method that shall be used to apply the discounts****]*;

Conditional discounts. If our bid is are accepted, the following discounts shall apply. *[****Specify precisely each discount offered (eg amount/percentage) and the conditions of the discount****.]*

Methodology of application of the conditional discounts. The discounts shall be applied using the following method: *[****Specify in detail the method that shall be used to apply the discounts****]*;

1. Our bid shall be valid until the date specified in Instruction to Bidders it shall remain binding upon us and may be accepted at any time before that date;
2. We, including any subcontractors or providers for any part of the contract resulting from this procurement process, are eligible to participate in KIS procurement in accordance with Instruction to Bidders.
3. We, including any subcontractors or providers for any part of the contract resulting from this procurement process are registered with the Authority. *[****Bidders who are not registered or whose subcontractors are not registered should amend the statement to reflect their status****].*
4. We undertake to abide by the Code of Ethical Conduct for Bidders and Providers during the procurement process and the execution of any resulting contract;
5. We do not have any conflict of interest and have not participated in the preparation of the original Statement of Requirements for KIS;
6. We, our affiliates or subsidiaries, including any subcontractors or Providers for any part of the contract, have not been suspended by KIS authority from participating in it procurement;
7. The following commissions, gratuities, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract: *[****insert complete name of each Recipient, their full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity. If none has been paid or is to be paid, indicate “none.”****]*

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| **Name of Recipient** | **Address** | **Reason** | **Amount & Currency** |
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(o) We understand that you are not bound to accept the lowest bid or any other bid that you may receive.

Signed: *[signature of person whose name and capacity are shown below]*

Name: *[insert complete name of person signing the bid]*

In the capacity of *[insert legal capacity of person signing the bid]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

[This Price Schedule should be signed by a person with the proper authority to sign documents for the Bidder. It should be included by the Bidder in its bid. The Bidder may reproduce this in landscape format but is responsible for its accurate reproduction].

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| **Price Schedule** **for Supplies and Related Services** |
|  | Date: February 23, 2023. Procurement Reference No: **KIS/ELE/0001/AD/2023/PP** |
| Name of Bidder: *[Insert the name of the Bidder]* |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *1* | *2* | *3* | *4* | *5* | *6* | *7* | *8* | *9* |
| **Item No.** | **Supplies or Related Services** | **Country of origin** | **Percent of Ugandan origin as a % of the ex-factory price**  | **Quantity (No. of units)** | **Unit prices**  | **Import Duties, Sales and other taxes per unit** | **Total Price** |
| **Ex-factoryEx-warehouse** | **Delivery and Incidental Costs** |
| *[insert number of item corresponding to Statement of Requirements]* | *[insert brief description name of Supplies or Related Services]* | *[insert country of origin of the item]* | *[if the margin of preference applies, insert percentage of Ugandan origin for this item and include the name and address of the production facility separately below]* | *[insert number of units of this item to be purchased]* | *[insert the unit price of this item, in accordance with the Incoterms stated, but excluding all import duties and taxes, paid or payable in Uganda]* | *[insert the unit price for delivery in accordance with the delivery terms(Incoterms)but excluding all import duties and taxes, paid or payable in Uganda]* | *[insert all import duties, taxes paid or payable in Uganda on this item]* | *[insert the total price for this item, which should equate to columns5x(6+7+8]* |
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Signed: *[signature of person whose name and capacity are shown below]*

Name: *[insert complete name of person signing the bid]*

In the capacity of *[insert legal capacity of person signing the bid]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

**Statement of Requirements**

1. **Introduction**

Kalangala Infrastructure Services (KIS) is a Multisector infrastructure service provider, on Bugala Island, Kalangala District, with the mandate to Generate, Distribute and sell electricity to consumers.

1. **Set up of the Power Generation facility**

In the provision of electricity utility service, KIS owns a 1.6MW Solar-Thermal Hybrid Power station; with the current 1 MW installed capacity of the Thermal component comprising of 200kVA, 320kVA, and 500kVA generators.

1. **Operation Philosophy of the plant**

The generators operate in synchronicity with the Solar component when in Auto mode. And selective running of any component of the generation plant depends on several set parameters, including monitoring irradiance, load, and BESS state of charge/ voltage.

1. **Requirement**

KIS intends to replace and upgrade the existing 320kVA generator with one of 500kVA which should be able to work alone or in synchronized mode with the other generators of caterpillar make and Solar PV inverters.

1. **Scope of work**

The successful bidder will be expected to: -

* Supply, deliver and install the 500kVA generator;
* Commission and, where required, set the incoming 500kVA generator to work with the others as indicated in (4) above.
* Provide after-sales support services, warranty, availability of spare parts and technical support to KIS technicians and Engineers as applicable.

**Detailed Specifications of the Required Generator are in the table below:**

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| --- | --- |
| Rated Capacity | 500 kVA (Prime Power) |
| Rated Speed (r.p.m) | 1500 |
| Speed Control | ECM |
| Standard Voltage (V) | 415/ 240 |
| Frequency (Hz) | 50 Hz |
| Rated p.f | 0.8 |
| Canopy | Yes |
| Fuel type | Diesel |
| Turbocharged | Yes, with intercooler |
| Air cleaner | Dry |
| Cooling system | Water cooled with a fan |

**CODE OF ETHICAL CONDUCT IN BUSINESS FOR BIDDERS AND PROVIDERS**

As per Kalangala Infrastructure Services Procurement and Assets Disposal Manual;

1. **Ethical Principles**

Bidders and providers shall at all times-

1. maintain integrity and independence in their professional judgement and conduct;
2. comply with both the letter and the spirit of-
3. the policy of KIS; and
4. any contract awarded.
5. avoid associations with businesses and organizations which are in conflict with this code.
6. **Standards**

Bidders and providers shall-

1. strive to provide works, services and supplies of high quality and accept full responsibility for all works, services or supplies provided;
2. comply with the professional standards of their industry or of any professional body of which they are members.
3. **Conflict of Interest**

 Bidders and providers shall not accept contracts which would constitute a conflict of interest with, any prior or current contract with KIS. Bidders and providers shall disclose to all concerned parties those conflicts of interest that cannot reasonably be avoided or escaped.

1. **Confidentiality and Accuracy of Information**

(1) Information given by bidders and providers in the course of procurement processes or the performance of contracts shall be true, fair and not designed to mislead.

(2) Providers shall respect the confidentiality of information received in the course of performance of a contract and shall not use such information for personal gain.

1. **Gifts and Hospitality**

Bidders and providers shall not offer gifts or hospitality directly or indirectly, to staff of KIS that might be viewed by others as having an influence on a KIS procurement decision.

1. **Inducements**

(1) Bidders and providers shall not offer or give anything of value to influence the action of a KIS official in the procurement process or in contract execution.

(2) Bidders and providers shall not ask a KIS official to do anything which is inconsistent with the Policy, Regulations, Guidelines or the Code of Ethical Conduct in Business.

1. **Fraudulent Practices**

Bidders and providers shall not-

1. collude with other businesses and organisations with the intention of depriving KIS of the benefits of free and open competition;
2. enter into business arrangements that might prevent the effective operation of fair competition;
3. engage in deceptive financial practices, such as bribery, double billing or other improper financial practices;
4. misrepresent facts in order to influence a procurement process or the execution of a contract to the detriment of KIS; or utter false documents;
5. unlawfully obtain information relating to a procurement process in order to influence the process or execution of a contract to the detriment of KIS; and
6. withholding information from KIS during contract execution to the detriment of KIS.

I ................................................ agree to comply with the above code of ethical conduct in business.

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**AUTHORISED SIGNATORY NAME OF BIDDER/PROVIDER**